

Our Privacy Statement

Introduction

Marshal Knight Limited is committed to protecting your privacy and security. This policy explains how and why we use your personal data.

This policy applies to all clients, staff and suppliers including subcontractors.

What information do we collect?

We collect data you provide to us in the course of our usual operations. This includes information you give when communicating with us. For example:

- personal details (name, email, address, telephone etc.)
- information when you voluntarily provide feedback or email us.

We do not collect cookies through our website.

We do use social media and although this policy covers how we will use any data collected from those pages, it does not cover how those providers will use your information. Please be aware of the privacy policy of the social media website before sharing data and make use of their privacy settings.

What do we use the information for?

We will use this information to manage your account and provide the services for which you have asked.

We only ever use your personal data with your consent, or where it is necessary in order to:

- enter into, or perform, a contract with you;
- comply with a legal duty;
- protect your interests;

- for our own lawful interests, provided your rights don't override these.

How do we protect data?

We use technical measures to keep your data safe and to prevent unauthorised access or use or disclosure of your personal information.

Electronic data are stored securely, and we control who has access to information.

Where do we store data?

The operations of Marshal Knight Limited are based in the UK

For how long do we store data?

We use and store data for as long as it is required for the purposes it was collected for.

We regularly review data help and delete data no longer required.

Sharing your data

We will only ever share your information with clients in relation to a task you have asked us to complete and only where necessary and only if its privacy and security are guaranteed.

We may share personal data with clients, however, these activities will be carried out under strict requirements on our clients to keep your information confidential and secure.

We will never share your information for marketing purposes.

Access to your information

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of the personal information, please email or write to us.

We may make a small charge for this service.

We want to ensure that your personal information is accurate and up to date so you may ask us to collect or remove information you think is inaccurate.

How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you.

You can email us at enquiries@marshalknight.com or contact us by phone on 0207 060 1055.

You can also write to us at 1 Giltspur Street, Farringdon, London, EC1A 9DD